

**Alameda County Health Care for the Homeless  
Commission Meeting  
Friday, May 21, 2021; 9:00am-11:00am  
Via Zoom Conference Call  
DRAFT MINUTES**

**ACHCH Commissioner Present:**

Gloria Cox-Crowell (Co-chair)  
Lois Bailey Lindsey  
Lynette Lee  
Sam Weeks, DDS  
Claudia Young  
Greg Kats  
Ana Bagtas  
Sabrina Fuentes  
Jeannette Johnigan

**County Staff Present:**

Lucy Kasdin LCSW, ACHCH Director  
Luella Penserga, ACHCH Deputy Director  
Kathy Barron, ACHCH  
Theresa Ramirez, ACHCH

**Public Present:**

Damon Francis, AHS

**ACHCH Commissioners Absent:**

Michelle Schneidermann  
Laura Guzmán (Chair)  
Dr. Gerard Jenkins  
Shannon Smith-Bernardin

Item	Discussion/ Recommendations
A. CALL TO ORDER Welcome & Introductions Adopt agenda	Meeting Chaired by Commissioner Co-Chair Gloria Cox-Crowell Roll Call of Commissioners Quorum achieved  ACHCH Commission review and approve Commission agenda <b>Motion to Approve:</b> L. Bailey Lindsey; 2 <sup>nd</sup> G. Kats <b>Motion Passed:</b> Meeting agenda adopted by Commission
B. PUBLIC COMMENT	No public comment
C. CLOSED SESSION	No closed session
D. PRESENTATION	Lucy Kasdin, ACHCH Director presented overview of ACHCH health center contracts to-date
E. CONSENT AGENDA	1. ACHCH Commission review and approve Commission Meeting Minutes – April 16, 2021 <b>Motion to Approve:</b> G. Kats ; 2 <sup>nd</sup> G. Cox-Crowell <b>Motion Passed:</b> Meeting minutes approved by Commission



	<p>2. ACHCH Commission review and approve policies and procedures</p> <ol style="list-style-type: none"> <li>a. Financial Management and Accounting Systems</li> <li>b. Sliding Fee Discount Scale (SFDS)/Billing and Collections</li> <li>c. Contract Monitoring</li> </ol> <p><b>Motion to Approve:</b> G. Kats; 2<sup>nd</sup> G. Cox-Crowell  <b>Motion Passed:</b> Policies and procedures approved by Commission</p> <p>3. ACHCH Commission review and approve amended contracts:</p> <ol style="list-style-type: none"> <li>a. Trust Integrated Primary Care Clinic – LifeLong Medical Care (extend 1 year)</li> <li>b. Street Health Teams – LifeLong Medical Care, Tiburcio Vasquez Health Center, Bay Area Community Health (extend 1 year)</li> <li>c. Vision Services – Fruitvale Optometry (extend 2 years)</li> <li>d. Street Health Learning Community and Planning – Shannon Smith-Bernardin, PhD, MSN, RN (extend 2 years)</li> <li>e. ACHCH Oral Health Planning – Dr. Bahar Amanzadeh, DDS (extend 2 years).</li> </ol> <p><b>Motion to Approve:</b> G. Kats ; 2<sup>nd</sup> G. Cox-Crowell  <b>Motion Passed:</b> Amended contracts approved by Commission</p> <p>4. ACHCH Commission review and approve removal of sites from ACHCH scope of service that are no longer under contract.</p> <p><b>Motion to Approve:</b> L. Lee ; 2<sup>nd</sup> G. Cox-Crowell  <b>Motion Passed:</b> Removal of sites from ACHCH scope of service no longer under contract approved by Commission</p>
<p>F. ACHCH DIRECTOR’S REPORT</p>	<p>Lucy Kasdin LCSW, ACHCH Director, presented the ACHCH Director’s Report Highlights:</p> <ul style="list-style-type: none"> <li>• Medical Director interviews took place April 29<sup>th</sup> and 30<sup>th</sup>. We have extended an offer to a candidate and HR is proceeding with process.</li> <li>• Project Roomkey update: <ul style="list-style-type: none"> <li>○ Safer Ground: 1,789 clients served, 588 clients have been placed in permanent housing.</li> </ul> </li> <li>• COVID-19 update: <ul style="list-style-type: none"> <li>○ As of May 12, 2021: <ul style="list-style-type: none"> <li>▪ 122 locations across the county have been provided vaccinations.</li> <li>▪ Over 2,300 individuals are fully vaccinated.</li> <li>▪ Over 2,700 individuals have received a single dose to date.</li> <li>▪ ACHCH has developed regional vaccination sites in high-need areas to provide unhoused residents with vaccination on an ongoing basis.</li> <li>▪ Street Health teams are providing field-based vaccines in all 14 zones across the county.</li> </ul> </li> </ul> </li> </ul>

G. ACHCH HEALTH CENTER	<ol style="list-style-type: none"> <li>1. Damon Francis, Alameda Health System, presented program report</li> <li>2. Luella Penserga, ACHCH Deputy Director presented HRSA Operational Site Visit (OSV) <ul style="list-style-type: none"> <li>• HRSA Operational Site Visit (OSV) will be July 21-23, 2021.</li> <li>• Opening meeting on July 21<sup>st</sup>; Closing meeting on July 23<sup>rd</sup>.</li> <li>• HRSA requests key leadership of HCSA to attend those meetings.</li> <li>• In the past, HRSA has requested a meeting with Commissioners.</li> <li>• Prior to visit, ACHCH will be submitting documentation to HRSA. These documents will be presented to the Commission for review and approval.</li> <li>• Will be using GoToMeeting platform to facilitate the HRSA OSV.</li> </ul> </li> </ol>
H. REGULAR AGENDA	<ol style="list-style-type: none"> <li>1. Consumer &amp; Community Advisory Board (CCAB) – Sam Weeks</li> <li>2. Budget, Finance, and Contracts Committee – Lois Bailey Lindsey</li> <li>3. Clinical Quality Committee – No report</li> <li>4. Executive Committee – Lois Bailey Lindsey</li> </ol>
I. ACTION AGENDA	<p>ACHCH Commission review and approve ACHCH budget narrative for 2021-2023 ARPA COVID-19 health center funding</p> <p><b>Motion to Approve:</b> G. Cox-Crowell; 2<sup>nd</sup> G. Kats</p> <p><b>Motion Passed:</b> ACHCH budget narrative for 2021-2023 ARPA COVID-19 health center funding approved by Commission</p>
J. OTHER ITEMS	<p>Announcements:</p> <ul style="list-style-type: none"> <li>• Ana Bagtas is leaving her job with the City of Alameda to accept a position with Contra Costa County. She will be resigning from the ACHCH Commission as of the May 21<sup>st</sup> commission meeting.</li> <li>• Gloria Cox-Crowell: Allen Temple is doing vaccines on Thursday, Friday, Saturday.</li> <li>• Sabrina Fuentes/HEPPAC: Please let organizations know that she has PPE to be distributed.</li> </ul> <p>Next ACHCH Commission Meeting: Joint meeting with the CCAB on Friday, June 18, 2021; 9:00am-11:00am</p>
K. ADJOURNMENT	<p>Meeting adjourned at 10:55am</p> <p>MINUTES APPROVED BY UNANIMOUS VOTE OF ACHCH COMMISSION</p> <p>Verified by Lois Bailey Lindsey, Secretary ACHCH Commission Executive Committee</p> <p><i>Lois Bailey Lindsey</i> Date: <u>June 18, 2021</u></p>

\* Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact ACHCH at least five working days before the meeting at (510) 891-8930 in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The ACHCH Commission regular meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.achch.org/>.